

Ref No: KCT's/LGNSCOE/ESTT./2021-22/73

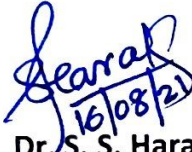
Date: 16/08/2021

**NOTICE**

All the Internal Quality Assurance Cell (IQAC) members are hereby informed that a meeting of the 'Cell' has been scheduled on 18/08/2021 at 11:00 AM in the Principal's Office. The agenda for the meeting is as below:

- Finalisation of Quality Initiatives and Action Plan for AY 2021-22.
- Review of AQAR Preparation for AY 2020-21 and its submission in due course.
- Conducting Career Katta activities for strengthening students profile after the post COVID – 19 pandemic situations.


All are requested to make it convenient to attend the meeting.

  
Dr. S. S. Harak  
Coordinator, IQAC

Copy to:

1. All IQAC Members
2. Office Copy



  
Prof. (Dr.) S. B. Bagal  
Principal

Ref No: KCT's/LGNSCOE/ESTT./2021-22/78

Date: 20/08/2021

## MEETING MINUTES

### Call to Order

A meeting of the Members of IQAC was held at Principal Cabin on 18/08/2021 (11:00 AM).

### Attendees

Following Members were present for the meeting:

1. Dr. S. B. Bagal
2. Dr. S. S. Harak
3. Dr. N. R. Wankhade
4. Prof. T. Y. Badgujar
5. Prof. R. N. Baji
6. Prof. S. B. Borse
7. Prof. R. M. Jadhav
8. Prof. S. G. Bagul
9. Prof. L. K. Chouthmol
10. Prof. S. R. Baji
11. Prof. K. K. Tolani
12. Prof. S. S. Shinde
13. Prof. M. S. Borse
14. Prof. P. R. Gajare
15. Prof. M. A. Bhusal
16. Prof. Sharad N. Sanap
17. Ms. Nikita S. Mahale
18. Mr. Veer N. More
19. Ms. Rashmi V. Sonawane
20. Mr. Anand Shirsath
21. Prof. P. S. Talmale

*[Handwritten signatures in blue ink corresponding to the list of attendees]*



*[Handwritten signature]*



## Approval of Minutes

Principal Dr. S. B. Bagal welcomed all the members and briefed them about the agenda for the meeting.

### 1. Finalising of Quality initiative planned for AY 2021-22.

Principal Dr. S. B. Bagal briefed the gathering about reconsidering the quality initiatives of the AY 2019-20 and AY 2020-21 as there was lack of sufficient efforts to ensure implementation of action plan due to COVID-19 Pandemic. Accordingly, a detailed discussion was held and quality initiatives and action plan were prepared for the AY 2021-22.

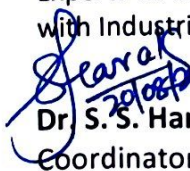
Sr. No.	Quality Initiative	Action Plan	Outcomes
01.	Staff profile up-gradation	Encourage participation in: <ul style="list-style-type: none"><li>• STTPs, STCs, FDPs</li><li>• NPTEL Courses</li><li>• Qualification up-gradation, PhD etc...</li><li>• Research Publications</li></ul>	Profile Up-gradation of staff and institute
02.	Improved industry interaction	Improve industry interaction by: <ul style="list-style-type: none"><li>• Signing of MOU's</li><li>• Industrial visits</li><li>• Expert talk of industry persons</li></ul>	Increase in industrial exposure to enhance student placement
03.	Promotion of Human Values, Universal Values and Professional Ethics	Increase the student participation by conducting following activities: <ul style="list-style-type: none"><li>• World Cancer day, Earth day</li><li>• Book Day, Health day</li><li>• National Girl Child Day, National Youth Day</li><li>• Woman's Day</li><li>• Birth &amp; Death Anniversary</li><li>• Celebration of National Icons</li><li>• Safety awareness camp</li></ul>	Understands Human values, Universal values and Professional Ethics for increased cooperation and mutual understanding

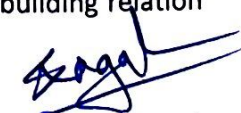
### 2. Review of preparation of AQAR for AY 2021-22 and its submission in due course.

As per the requirement of NAAC, the AQAR for the AY 2021-22 should be prepared. The head of Institute took review of the preparation from each NAAC Criteria coordinator. Principal Dr. S. B. Bagal also instructed the IQAC coordinator to upload the AQAR when the link will be available for the same.

### 3. Strengthen students profile after the post COVID – 19 pandemic situations.

The pandemic situation had affected the students psychologically given the stress it has built amongst all including the students, making it difficult for them to focus on studies. They have experienced the feelings of nervousness, tension, loneliness and homesickness. To overcome this, the institute planned to increase interaction with Industries through expert talk by Industry Experts as well as Yoga teachers, internships, industrial visits. For this purpose building relation with Industries through signing of MoU's and linkages was necessary.

  
Dr. S. S. Harak  
Coordinator, IQAC

  
Prof. (Dr.) S. B. Bagal  
Principal



Date: 27/08/2021

### Action Taken Report

Action Taken Report for the Internal Quality Assurance Cell (IQAC) meeting held on 18.08.2021 at 11.00 AM in the Principal Office is presented below.

Sr. No.	Agenda Description	Responsible Authority	Action Taken
1	AQAR (2020-21)	IQAC coordinator & all criteria coordinators	All the NAAC criteria coordinators have been advised to submit the documents of their respective criteria to IQAC office. The AQAR submission process is initiated as per NAAC guidelines.
2	Career Katta activities	Career Katta coordinator	The plan for activities has been prepared.



**Prof. (Dr.) S.S. Harak**  
IQAC coordinator



**Prof. (Dr.) S.B. Bagal**  
Principal